

# Authorising a 3<sup>rd</sup> party to enquire or act on my behalf about my fines

## Section A: What are you Authorising?

- 1 What does this authorisation cover?**  
 (select one option)
- Limited authorisation:** authorises a person to make enquiries, and discuss your fines.
- OR**
- Full authorisation:** authorises a person to discuss your fines, plus assist you, by:
- lodging applications
  - updating contact details
  - attending appointments with you or in your absence
  - entering into a payment arrangement, making an internal review or enforcement review application
- 2 What fines does this authorisation cover?**  
 (select one option)
- Current fines you have outstanding as at the date of this authorisation.
- Current fines you have outstanding **and** any future fines you incur until this authorisation expires.
- 3 Provide obligation numbers of any fines that you wish to be EXCLUDED from this authority**
- 
- 4 How long will this authorisation last?**  
 (select one option)
- Until I notify Fines Victoria to cancel this authorisation
- Until the following date
- 

## Section B: Your Nominee's Contact Details

Please complete the details for any **individual or organisation** you are authorising to enquire or act on your behalf.

### Individual Nominee

- 5 Title**
- Mr  Mrs  Ms  Miss  Other
- 6 Last name or family name**
- 
- 7 First or given name(s)**
- 

### Organisation Nominee

- 8 Name of organisation**
- 
- 9 Address of organisation**
- 
- Postcode

## Section C: Your Contact Details

- 10 Title**
- Mr  Mrs  Ms  Miss  Other
- 11 Last name or family name**
- 
- 12 First or given name(s)**
- 
- 13 Date of Birth**
- 
- 14 Mobile Phone Number**
- 
- 15 Current residential address**
- 
- Postcode
- 16 Daytime contact telephone number**
- 
- 17 After hours number**
- 
- 18 Driver Licence Number**
- State of Issue
- Number

## Section D: Your Consent to this Authorisation

- 19 Your Signature**
- 
- 20 Date**
- 

**Privacy Statement** | Information (including personal information) is collected by this agency in accordance with the *Privacy and Data Protection Act 2014 (Vic)* and is not disclosed to third parties unless authorised by law or with your consent.

## Additional Notes

1. Your nominee must be over 18 years of age.
2. You do not need to complete this form if:
  - 2.1. You have retained a lawyer to act on your behalf, or
  - 2.2. You have executed a Power of Attorney, which is current and covers making decisions in relation to fines.
3. It is your responsibility to ensure that the person you nominate is aware of what you are allowing them to do and any limitations you place on this authority.
4. You may revoke this authority at any time by contacting Fines Victoria on 03 9200 8111.
5. This authority will not apply to:
  - 5.1. making a nomination statement under the *Road Safety Act 1986*.
  - 5.2. any election or application to refer a matter to the Magistrates' Court.