FINES VICTORIA

# APPLICATION FOR PAYMENT ARRANGEMENT

## INDIVIDUAL

Section 42 of the Fines Reform Act 2014

VICTORIA State Government

All relevant sections must be completed in **BLOCK LETTERS.**
You can apply for a payment arrangement for **ALL** matters, e.g. infringement fines, court fines. Personal details must be of the person named in the fine(s).

## PERSONAL DETAILS

### 1. Your contact details

Family name (Surname)

First name

Current residential address

Postcode

Current postal address
(if the same as your residential address write 'As Above')

Postcode

Email address

I consent to receiving documentation electronically? x Yes x No

Date of birth
D D / M M / Y Y Y Y

Preferred contact number

Do you identify as Aboriginal and/or Torres Strait Islander?

x Aboriginal

x Torres Strait Islander

x Aboriginal and Torres Strait Islander

x Neither Aboriginal nor Torres Strait Islander

### 2. Driver licence details

Driver licence number/ Permit number

State of issue

Vehicle registration number(s)

State of issue

**OR** x I do not hold a current driver licence

### 3. Reference number

Obligation number, case number, debtor ID or infringement number*

* Only one reference number is required. Your application will apply to all of your outstanding fines, except any listed at question 4.

### 4. Reference number(s) NOT to be included

Please list any reference numbers you do **not** want to be included in your payment arrangement.

Provide further references on a separate page.

**Note: If you do not complete** this section, all outstanding fines with Fines Victoria will be considered as part of this application.

### 5. What are you requesting?

x Additional time to pay the fine(s) in full (Go to question 6).

x To pay the outstanding balance by instalments (Go to question 7).

### 6. Additional time to pay

I will pay the full amount by*
D D / M M / Y Y Y Y

* Not more than three months from the date of the application

Go to question 14

### 7. Are you currently receiving a Centrelink payment?

x Yes Go to question 8

x No Go to question 9

### 8. Would you like your instalment payments to be automatically deducted from your Centrelink payment via Centrepay?

**Note:** Centrepay is a free and voluntary bill-paying service for customers receiving Centrelink payments. It allows customers to pay a variety of bills as regular deductions from their Centrelink payments.

No Go to question 9

x Yes Please provide your Centrelink Reference Number (CRN) and your Centrelink benefit type

Centrelink Reference Number (CRN)

List your benefit type (e.g. Newstart allowance)

**WARNING** | Section 184 of the Fines Reform Act 2014 states that a person must not intentionally provide false or misleading information in any written statement required by or under that Act. **PENALTY: 10 PENALTY UNITS**

If the statement is found to be false or misleading, any existing payment arrangements may also be cancelled.

If Fines Victoria offers you a payment arrangement, failure to make the first payment by the due date will result in the arrangement being cancelled. This may result in further costs being added and/or enforcement action being taken against you.

**REMEMBER** | It is your responsibility to ensure that each payment is made on or before the due date.

# FINANCIAL DETAILS

## 9. What is the maximum amount you could pay?

x Fortnightly

Maximum amount payable (fortnightly)*

$ . 0 0

* Centrepay payments **must** be fortnightly

Or

x Monthly

Maximum amount payable (monthly)

$ . 0 0

Preferred starting date of repayments

D D / M M / Y Y Y Y

(Within 3 months of today's date)

## 10. Direct debit payment

Are you interested in establishing a direct debit arrangement with your bank/financial institution? x Yes x No

**Note:** If you select yes, you will be provided with further information on this option in the future.

## 11. Please provide details of your income

| INCOME (Fortnightly after tax) | | |
|---|---|---|
| Wages(s)alary | $ | |
| Government benefit / Pension / Other allowances | $ | |
| Other income (e.g. Income from rental properties, investments, family member, friends etc) | $ | |
| | $ | |
| **Total fortnightly income** | **$** | |

## 12. Please provide details of your assets & liabilities

| Property | | Value | | Amount Owing |
|---|---|---|---|---|
| House(s) | $ | | $ | |
| Car(s) | $ | | $ | |
| Other property (boat/ caravan) | $ | | $ | |
| Money in bank / Building Society / Credit Union | $ | | $ | |
| Other debts (credit cards/personal loans) | $ | | $ | |
| **Total amounts** | **$** | | **$** | |

## 13. Please provide details of your expenses

| EXPENSES (Fortnightly after tax) | | |
|---|---|---|
| Rent/Mortgage/Board (please circle) | $ | |
| Food | $ | |
| Electricity/Gas/Water/Telephone | $ | |
| Car expenses | $ | |
| Public transport | $ | |
| Medical expenses | $ | |
| Other expenses (give details) | | |
| | $ | |
| | $ | |
| **Total fortnightly expenses** | $ | |

## 14. Exceptional financial circumstances

Please provide any exceptional financial circumstances you would like to be considered for this application and attach any supporting documentation.

x Supporting documentation attached

## 15. Checklist

Please use the checklist below to ensure you have completed all sections.

x Personal details

x Financial details

x Additional pages attached (if used)

x Evidence attached

x CRN (if Centrepay)

## 14. Declaration

I declare that the contents of this application are true and correct to the best of my knowledge.

I understand that my application will be assessed based on the information I have provided.

**SIGN AND DATE HERE**

D D / M M / Y Y Y Y

**UPON COMPLETION**

Mail to: Fines Victoria, PO Box 14487, Melbourne 8001. You should receive a response within 21 working days from receipt of your application.

Submit online: www.fines.vic.gov.au/contact-us (click submit an online enquiry)

Submit In person: Fines Victoria Ground Floor, 277 William Street Melbourne, Victoria

**FURTHER ENQUIRIES** If you have any questions regarding this application, please contact Fines Victoria on (03) 9200 8222.

Do you require legal assistance?

You may be able to obtain assistance from one of the following organisations:

- Victoria Legal Aid | www.legalaid.vic.gov.au
- Victorian Community Legal Centres | www.communitylaw.org.au
- Victorian Aboriginal Legal Service | www.vals.org.au

Privacy Statement

The Department of Justice and Regulation collects personal information for the purposes of dealing with and enforcing your outstanding fines. Personal information may also be disclosed to third parties as authorised by the Privacy and Data Protection Act 2014 and Health Records Act 2001.