

Section A: Type of authority

1. What type of authorisation would you like? (select one option)

Authority to act: authorise a person to discuss, act and make decisions on your behalf, such as:

- request a review of your fine
- apply for a payment arrangement (pay by instalments or more time to pay)
- update your contact details

Authority to communicate: authorise a person to make enquires and discuss your fines

2. Which fines would you like to provide authorisation for? (select one option)

All current and future fines

OR

Only the following fines (list below) OR All fines, **except** the following (list below)

Please note: Your authorised person can only act on the fines you include here. If the authorisation does not cover all your fines it may affect what the person can do on your behalf.

3. How long would you like the authorisation to last? (select one option)

Please note: You, or the person you give authority to, can cancel an authority at any time by contacting Fines Victoria.

Ongoing

Until a specific date

Section B: Who are you nominating to enquire or act on your behalf?

Please complete the details for any individual or organisation you are authorising to enquire or act on your behalf.

Individual nominee

4. Given name(s)

5. Family name

6. Contact phone number

7. Email address (optional)

Organisation nominee

8. Organisation name

9. Street address

10. Postal address

(if the same as the street address write 'As Above')

11. Contact phone number

12. Email address (optional)

13. Your reference number within the organisation (optional)

UPON COMPLETION

Mail to: Fines Victoria, GPO Box 1916, Melbourne 3001.

Submit online: fines.vic.gov.au/contact-us (click submit an online enquiry)

Submit In person: Fines Victoria Ground Floor, 277 William Street Melbourne, Victoria

FURTHER ENQUIRIES If you have any questions regarding this request, please contact Fines Victoria on (03) 9200 8111

Section C: Your details

14. Given name(s)

15. Family name

16. Date of birth

17. Current residential address

18. Current postal address

(if the same as your current residential address write 'As Above')

19. Contact phone number

20. Email address (optional)

21. Driver licence number (optional)

Driver licence number

State/Country of issue

Section D: Your consent to this authorisation

I declare that the information I have supplied in this form, and any attachments to this form, are true and correct to the best of my knowledge.

I understand that it is my responsibility to ensure that the person I nominate is aware of what I am allowing them to do and any limitations I place on this authority.

22. Your signature

23. Date

Additional Notes

1. Your nominee must be over 18 years of age.
2. You do not need to complete this form if:
 - 2.1. You have retained a lawyer to act on your behalf, or
 - 2.2. You have executed a Power of Attorney, which is current and covers making decisions in relation to fines.
3. It is your responsibility to ensure that the person you nominate is aware of what you are allowing them to do and any limitations you place on this authority.
4. You, or the person you give authority to, can cancel an authority at any time by contacting Fines Victoria on 03 9200 8111.
5. This authority will not apply to:
 - 5.1. making a nomination statement under the *Road Safety Act 1986*.
 - 5.2. any election or application to refer a matter to the Magistrates' Court.
6. More information about authorising another person is available at fines.vic.gov.au or by contacting Fines Victoria on 03 9200 8111.

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